

## **Maclellan Standard Governance Training**

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Beyond the choice of the Chief Executive Officer, organizational governance is the most important act of stewardship for any board.

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The Training includes:

### **Introduction**

- The Basics: Terminology, Origins, Definition
- Good Governance Matters

### **Module One – The Mindset of an Effective Board Member**

- Stewardship – The Essence of Good Governance

### **Module Two – Three Critical Relationships**

- Balancing Three Critical Relationships (Stakeholders, Management, and Board Colleagues)
- Stakeholder Relationships
- Math for Building Trust
- Governance and Management Relationships
- Board Member Relationships
- Communication

### **Module Three – Roles and Responsibilities of a Ministry Board of Directors**

- Possible Roles/Responsibilities for Directors
- Suggested Responsibilities for Your Board
- Four Board Mandates – Twelve Responsibilities
- Board Role Evaluation

#### **Module Four – Roles and Responsibilities of Individual Board Members**

- Possible Board Member Responsibilities
- Legal Responsibilities of Board Members
- The Attributes of a Good Board Member
- Desired Skill Sets of the Board
- Orienting/Training New Board Members
- Board Member Evaluations

#### **Module Five – Trusted Leadership – Role and Attributes of Board Chairperson**

- Chairperson/Executive Director Relationship
- Role of the Chairperson
- Attributes of a Great Chairperson

#### **Module Six – Principles and Practices of a Highly Effective Board**

- The Three Hats of a Board Member
- A Highly Effective Ministry Board

#### **Module Seven – The Optimal Structure of an Effective Board**

- Organizing the Board

#### **Other Topics Covered**

- Policies and Policy Making
- Board Size
- Term Limits
- Highly Effective Board Meetings
- Recruiting an Exceptional Board of Directors
- Possible Committee Structures
- Contents Template for Board Policy Manual
- Evaluating the Chief Executive